

Wednesday, 24 June, 2020

Dear Parent/ Carer,

Year 10 Academic Tutoring Schedule Week 3 (week commencing 29th June)

Thank you for your support with the Academic Tutoring Programme so far. We have been delighted to welcome so many of our Year 10 students back over the last 2 weeks and the feedback from the sessions has been overwhelmingly positive.

Week 3 of our Academic Tutoring Programme, starting on Monday, 29th June 2020, will see some changes with all students attending a **3 hour morning session**.

If your child attended a morning session during weeks 1 and 2 then they will attend on the same day and time as present but finish at the end of the 3 hours.

If your child attended an afternoon session during weeks 1 and 2 then they will arrive three hours earlier, so a week 1 and 2 arrival time of 12:10 becomes 09:10. Here is a table showing how the arrival times will change from 29th June.

Week 1 and 2 arrival time	Week 3 arrival time
Any time between 09:00 and 09:30	No change, students arrive at the same time on the same day of the week as present.
12:00	09:00
12:05	09:05
12:10	09:10
12:15	09:15
12:20	09:20
12:25	09:25

We have extended the length of time that your child is in the Academy from 2 to 3 hours to build in a greater variety of academic activities in addition to the 'Learning Brilliance' memory programme. The number of students in a classroom will be increased to up to 8 students to allow for more interaction. Please be assured, that your child will remain in his/her socially-distanced, previously allocated desk and seat, within the allocated 'bubble.'

The staggered start times will allow for social distancing on entry to the site.

Please provide your child with sufficient water to last through the session as the water fountains are currently unavailable.

Thank you, as ever, for your support and cooperation in these rapidly changing times. If you have any further questions, please do not hesitate to contact the Academy using enquiries@valley.outwood.com

Uniform

Uniform is not required during these days as we are aware that families may want to wear clothes that are easier to wash and dry upon their return home.

Arrival at the academy

For Year 10 face to face sessions, in order to maintain social distancing in the Academy, groups of students will be arriving at the Academy at different times, as well as using different entrances. Your child should only arrive at the Academy within 5 minutes of the time that they have been allocated. We would also ask that you support the Academy in maintaining government guidance on social distancing by not gathering at the entrance or exit when you drop off or pick up your child and reinforce to them that social distancing is also required travelling both to and from the Academy.

Travelling to the academy by bike

The bike shed will be open for the safe storage of bikes. Students should use their own lock and wear a helmet.

Travelling by Public Transport

The guidance on face coverings has changed, it will be mandatory to wear a face covering on public transport from 15th June. Please use this link for further government guidance on face covering on public transport:

<https://extranet.dft.gov.uk/safer-transport-campaign/> .

Personal Protective Equipment (PPE)

Current government guidance states that wearing a face covering or face mask in schools or other education settings is not recommended. In light of this, we will not require staff or students to wear face coverings (<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>).

However, if students bring any disposable PPE into the Academy, special bins will be provided to ensure they are disposed of safely.

Students with Covid-19 symptoms

The current government guidance states that if your child is unwell with Covid-19 symptoms, then keep them at home and follow the [COVID-19: guidance for households with possible coronavirus \(COVID-19\) infection guidance](#) .

The current government guidance also states that if anyone in an education or childcare setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus (COVID-19) infection guidance. In view of this if a student is unwell in the Academy and they show symptoms of coronavirus, they will be taken to a dedicated room in Main Reception and parents will be asked to collect them. Your child will then need to isolate for 7 days in line with government guidance. Parents will be expected to follow the Covid-19 guidance for households above. We would ask that you get your child tested as soon as possible. If the Covid-19 test in this case is negative, your child can return to the Academy and join their allocated group.

If the test is positive, the rest of your child's group and the staff working with the group will be sent home and advised to self-isolate for 14 days. For further government guidance, follow this link

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Other students attending the Academy apart from Year 10 students receiving face to face support.

The Academy will continue to be open for vulnerable pupils and the children of critical workers. These students will use Main Reception as their entrance and will be in a separate zone of the school to the academic staff running the Year 10 face to face sessions.

Attendance to the sessions in the Academy

We will continue to keep you updated with all our preparations for making sure the Academy is as safe as possible, in order that you and your child can make an informed decision about whether they wish to attend. However, if your child is unable to come into the Academy for their sessions, you must inform us for safeguarding reasons. You can let us know in the usual way by calling the Academy and leaving a message for the attendance team. For further government guidance on attendance follow this link

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

Lunch and break time

Students will not be having break time or lunch time since they are in the Academy for a short period of time. However, the Academy may provide students with some light refreshments in the classroom..

Students who are eligible for Free School Meals will be provided with a packed lunch to take home.

Things to bring to the Academy

In order to reduce the risk of contamination and infection, we are encouraging students not to bring their school bag or planner to the Academy. All the equipment they need will be provided for them.

Social distancing and other safety measures around the Academy

Based on a comprehensive risk assessment that we have conducted, the following measures have also been put in place to maintain social distancing and to reduce the risk of infection:

- Classrooms rearranged in line with government social distancing guidelines
- A one-way system around the Academy
- Different groups of students using different designated entrances and exits
- Different groups of students using designated toilets
- Markings outside and inside the building to ensure students are maintaining 2-metre walking distances
- Hand sanitisers in every classroom, entrances and exits
- Tissues in every classroom
- Individual equipment for all students (no sharing of equipment)
- Students will use the same classroom each time they are in the Academy and will not be moving
- Students will stay in the same small group or 'bubble'
- More frequent cleaning of surfaces and key areas around the Academy

We would like to take the opportunity to thank you for your continuous support in helping your child learn from home. We have been overwhelmed by the positive comments and work produced by our students.

Yours sincerely

Mr Cavill, Principal